

## LEGAL CONSULTANCY SERVICES

### 1. Scope

INDEVCO's Legal Consultants advise and assist clients on legal matters to strengthen and protect their business under all circumstances: negotiation and drafting of contracts, dispute prevention and resolution, assist in legal filing and litigation, legal due diligence for market expansion, and legal auditing for commercial operation, intellectual property, and employment processes. Legal consultancy also focuses on preparation of legal department templates and guides related to the client's industry and markets, as well as legal training for the client's business unit(s).

### 2. Objectives

INDEVCO's Legal Consultants engage directly with the client to:

- Advise on legal aspects of Commercial Operations with the client's legal team and in consultation with third-party lawyers, if necessary, for local and international negotiations and implementation of contracts; legal auditing of Human Resources, Sales, Intellectual Property Rights, Management and other operations; advising on local government relations; and facilitation of high-level training related to legal aspects of the client's business operation(s)
- Guide C-Level Executive decision making in relation to the client's corporate governance, stakeholder relations, and expansion; consultants advise on legal aspects related to boards of directors, general assemblies of shareholders, annual meetings, and government relations, as well as incorporation of new companies, drafting of necessary contracts, and training in this regard
- Address Real Estate matters legally; consultants assist in drafting related contracts; advise on legal procedures and litigation; registration, licensing and permits; and preparation of proxies and powers of attorney; and provide training on real estate issues
- Assist the client in its legal approach to Intellectual Property strategy and management; consultants advise on IP registration and management, contracts, licensing, protection, oppositions and litigation, and training

- Advise on the client's Litigation Strategy; consultants coordinate with the client's lawyers to review and resolve litigations, while controlling costs and fees
- Counsel on Mergers & Acquisitions; consultants prepare legal and tax due diligence by country and targeted company, advise on legal and financial structure, as well as all legal documents of merged or acquired companies, and prepare related non-disclosure agreements, letters of intent and confirmation, memorandums of understanding, sales and purchase agreements, escrow agreements and more

### **3. Global Network**

INDEVCO provides specialized Technical & Consultancy Services through a global network of employees, consultants, and technical advisors located in Lebanon, Europe and the United States and in coordination with research and development centers and laboratories around the globe.

Technical & Consultancy Services are focused on industrial manufacturing, including but not limited to the production and trade of forestry and paper products, tissue, plastics, corrugated packaging, aluminum, consumer and away-from-home disposables, and other related products for B2B and FMCG sectors.